

Eco-Cleaning Services London Ltd

Safe cleaning procedures returning back to work.

1. Critical Information for Our Cleaners and Clients:

- 1.2** No work will be carried out by any of our cleaners who has coronavirus symptoms, however mild, or when someone in their own household has the symptoms.
- 1.3** No work would be carried out in any household which is isolating or where an individual is being shielded.

2. Our Cleaners Responsibilities:

2.1: All our cleaners have been advised to stagger their start times to avoid the morning rush hour traffic.

2.2: All cleaners will wear their PPE's of Disposable Aprons and Gloves.

2.3: All cleaners have been instructed to put their outside clothing in a plastic bag, which the cleaners will bring with them and the clothing left in the hallway.

2.4: All cleaners footwear will be left by the front door. A separate pair of rubber soled socks or slippers will be worn around your home.

2.5: Cleaners will wash their hands when entering a home or office using soap and water for 20 seconds and throughout the cleaning process.

2.6: To prevent the spread of the Corona virus we will be introducing a new Natural Disinfectant from Delphis Eco at a cost of £4.00 for a 1-litre bottle (This product prevent cross contamination and protect all surfaces. It is highly effective against a wide range of micro-organisms to stop the spread of harmful infection, and kills 99.999% of germs and bacteria.)

2.7: Cleaners will pay special attention to the following "High Touch" points:

Tables and countertops	Door handles (including cupboard doors)	Kettle handle / toaster knobs
Door push areas	Appliance handles, such as fridge, oven etc.	Kitchen work surfaces
Appliance buttons and dials	TV remotes	Bathroom surfaces
Basin / bath /	Toilet seat toilet flush	Tables and desks
office equipment, e.g. printers	Landline phones, and mobiles	Keyboards
Bannisters	Handrails	All sink taps

Eco-Cleaning Services London Ltd

Safe cleaning procedures returning back to work.

2.8: After cleaning, the cleaner will apply the disinfectant on all surfaces and will leave it to sit for 5 minutes, then wipe it off with a clean cloth or paper.

2.9: Cleaners and clients must maintain a safe distance (at least 2 metres) from any household occupants at all times. We recommend that customers stay in different room or areas of the house.

2.10: All our cleaners are responsible for the secure locking of doors and windows.

3: Clients Responsibilities!!

3.1: **All beds must be stripped and fresh bedding left out for cleaner to remake the bed.**

3.2: We recommend that customers stay in a different room or area of the house whilst we clean.

3.3: Used cleaning cloths will be left in a plastic bag, in an area agreed by the client and these dirty cloths must be washed on a 60degrees temperature after every clean.

3.4: Clients should ensure there is good ventilation in the areas where the cleaners are working, i.e. Opening the door and windows.

On behalf of my team, I would like to take this opportunity to thank you all for your support during these trying times. Let's raise our mops to better times! 😊

Finally if you like additional cleaning e.g. Deep clean, please let us know.

Remember to: Stay Safe, Wash your hands & Help keep your working environment Clean!!

Yours Sincerely,

Rosie Kwakye-Safo.

Managing Director